

Devon Minor Hockey Meeting Minutes

DMHA Executive Meeting

Date: November 21 2024

Minutes Taken By: Jessica Holt

Attendees: Kristina Rowland, Duane McNirney, Toni McEvoy, Jessica Holt, Selena White (Google Meet), Brandy Fisher (Google Meet), Garrett Cleland, Brandon White (Google Meet), Mikaul Maygard & Stephanie Worrell

1. Meeting Called to Order at 7:05pm

2. Motion to approve the November 21 2024 Agenda:

- Motion to approve the Agenda made by: Kristina Rowland
- Seconded by: Toni McEvoy
- **All in Favor, Motion Passed**

3. Review and Approve the October 24 2024 Minutes:

- Motion to approve the minutes made by: Kristina Rowland
- Seconded by: Duane McNirney
- All in favor, motion approved**

4. Old Business

5. New Business

5.1. Treasurer Update – Toni McEvoy

5.1.1. Nothing to Report

- All Financial Reports are Completed. Mary-Lee will send over the financial update.
- Kristina, Toni & Duane will arrange a meeting with Mary-Lee to discuss the excess funds in the account.

5.2. Registrar Update - Brittany Wright

5.2.1. Nothing to Report

5.3. Ice Coordinator Update – Brandon Weber

5.3.1. Nothing to Report



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5.4. Ref Assignor Update – Brandy Fisher

5.4.1. Referee Update

5.4.1.1. Minor Hockey Week Date & Gift Cards

- Minor hockey Week is January 10 – 19 2025. We will continue to do \$10 Gift Cards for the Refs as they volunteer their time. Stephanie Worrell put forth the motion to proceed with the Gift Cards. Seconded by Mikaul Maygard. Motion Passed.

5.4.1.2. Hosting Provincials

- We need to be clear to the general membership that it is all hands-on deck (not just the U18 Families). Everyone from the Executive is expected to assist in the coordination.
- When Kristina did up the bid for provincials, she spoke to Chris from EFHL and they are willing to assist to provide refs (if DMHA does not have enough). We will know by Mid-December if we were successful with the bid or not.

5.4.1.3. Tournament Update on Refs

- Apologies to the U11's – when there is an adjustment to the schedule, it is not updated at the arena which is why some of them were late getting to the arena.
- For U9 Tournament there were no complaints. Refs did a great job. There were more mentors on the ice as well.
- For the U11 Tournament there were a few games that were quite rough. The coaches were trying to encourage the refs to make more calls.

5.4.1.4. Lockbox Outside of Ref Room

- The Lockbox for the ref room was mounted inside the ref room by the Arena Staff. Kristina will talk to Dan tonight about moving it outside of the room.



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- When we got the pizza for the Ref Clinic, Terry was supposed to provide an invoice. Toni will stop in and pay for the pizza if Terry does not drop off an invoice in the next few days.

5.4.1.5. Update of Ref Room Completion

- No Yet Completion Date. No Benches, Plumbing Accessories, etc. Been in the same state for a few weeks. It appears that they are focusing on the AAA dressing room instead of the refs room.

5.5. Equipment Manager Update –

5.5.1. Nothing to Report

- There is currently no Equipment Manager. Kristina may have a potential candidate for the position. She will touch base with Kimberly next week and then will advise Kristina if this is something she would like to fill this position.

5.6. Evaluations Coordinator Update – Ali Whelen

5.6.1. Nothing to Report

5.7. Coaches Director Update – Tyler Desrosiers

5.7.1. Nothing to Report

5.8. Ref in Chief Update – Garrett Cleland

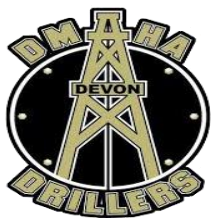
5.8.1. Jackets for Mentors to Share

- Hockey Alberta will be supplying Mentor Jackets. Garrett will email Dennis how many we need and the sizes required.

5.9. Level Director Update – Stephanie Worrell

5.9.1. Storage Room Key

- It is not feasible to have the tournament coordinators store the items at their houses.



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- Kristina had a conversation with Shaun and it was stated that we cannot fill up the storage room. There needs to be a big enough path in the room as it is a fire safety protocol.
- If anyone needs access to the storage room, they need to reach out to Kristina to arrange a time to be let inside.
- Other rooms that was suggested was renting a storage container, Seecan, etc.
- In the equipment room, we are allowed to mount shelves.
- We can look at rearranging the storage rooms to make room (For instance, move the evaluation jersey rack so all jersey & equipment in 1 storage room.
- Kristina, Stephanie and Duane will meet on Monday @ 6:30PM to go through the storage room to see what is feasible.
- The folding table, chairs and file cabinets can be posted for sale.

5.9.2. Tournament Updates

- U9 & U11 Tournament have been completed and both tournaments went well.
- Zamboni moving from each ice has been challenging.
- In respect to the Seed Money per Team, it has always been documented that each tier is given \$1500. Last year there was some discussion (especially with the tiers that have 3 teams that the seed money needs to be more as they are purchasing more items). It was recommended last year that we do \$1200 per team but was never officially documented.
- Each team will get the same amount of dollars and if they require more money then they must write a letter to the Executive for approval.
- The level coordinators need to give a budget before the seed money is released.
- If we go by Teams as opposed to Tiers, the Minimum would be \$1000 Per Team.
- To release the seed money, an email needs to be sent to Kristina, Duane & Toni.
- Stephanie will look in the bylaws regarding the wording of the seed money and we will discuss at the next meeting if the wording needs to be changed.

5.10. PR Director Update – Russ Boute

5.10.1. Nothing to Report



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5.11. Fundraising Director Update – Selena White

5.11.1. Fundraising Update

- For the ice melt fundraiser – We sold almost 300 pails (which is 5 Pallets). There are 15 Extra pails that will need to be sold. At this moment, we do not know the ETA of the Ice Melt Arrival.
- We would like to do another 50/50 Raffle before Christmas. Release date of this raffle is still pending but will be Early December and will be drawn before Christmas.
- Toni & Selena are working on refunding those families who earned back the \$150 (12 Families) from the 50/50 Raffle.

5.12. Secretary Update – Jessica Holt

5.12.1. Nothing to Report

5.13. President Update – Kristina Rowland

5.13.1. Nothing to Report

5.14. Vice President Update – Duane McNirney

5.14.1. Nothing to Report

5.15. Past President Update - Mikaul

5.15.1. Nothing to Report

6. Continuous Improvement

6.1. Nothing to Report

- The google document for the evaluations will be sent out this weekend.
- The Tournament Application needs to be amended to add “Tier”.

7. Current committees

7.1.

8. Adjourn Meeting: 7:57pm

Next Meeting Date: January 16 2025