



Devon Minor Hockey Meeting Minutes

DMHA April, 17th 2024

Executive Meeting

Date: April 17th, 2024

Minutes Taken By: Tyler Desrosiers

Attendees: Russ Buote, Mikaul Maygard, Peggie Melnychuk, Stephanie Worrell, Brittany Wright, Duane McNirney, Joe Reynolds, Leslie Preece, Kym Simon

1. Meeting Called to Order 7:13pm

2. Motion to approve the April 17th, 2024 Agenda:

-Motion to approve the 2024 Agenda made by: Brittany Wright

-Seconded by: Stephannie Worrell

- All in Favor, Motion Passed

3. Review and Approve the March 21st, 2024 Minutes:

-Motion to approve the minutes made by: Stephanie Worrell

-Seconded by: Tyler Desrosiers

-All in favor, motion approved

4. Old Business

4.1- Awards Night- Update -Feedback to provide memento such as certificate or plaque recognizing their involvement in DMHA "Once a Driller, Always a Driller" Review process for invitation of players. Mass email may have been missed. Should we follow up with the coaches/parents on their attendance if winning an award? Follow up individually for the family. Printed the awards descriptions Received good feedback from the families as a personal touch **Receive format from Peggie on the MC notes.**

5. New Business

5.1 Treasurer Update Carrie Chang

5.1.1- Tournament Update- U13- Amended finals were sent and awaiting approval

5.1.2- Fertilizer Update- Awaiting payments from one individual. Russ storing the fertilizer inside on pallet racking Will bring for delivery as requested EFT, Cheque of TeamSnap account credit for fundraising received. 31 bags of fertilizer remain to be sold. Future bags will be paid to DMHA and applied to future registration fees prior to April 19th Plan is to break even once fundraising is closed. Mike will announce the availability of extra bags on social media. Peggie to coordinate

5.1.3- Jersey Deposits- Funds to be released once jerseys are received April 18th. Amount deducted based on any damages if any



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5.1.4- Year End- If any Exec board members have receipts for reimbursement please submit to me for payment to capture it in the correct Fiscal Year/report. May 6th meeting with Accountant at Holt & Company to go over financials and import into QuickBooks

5.2- Coaches Director Tyler Desrosiers

5.2.1- Survey sent out April 16th by Brittany. Coaches Survey will be consolidated and feedback provided to the Coaches in a constructive method. Mikaul will also attend so there are additional people in attendance .**Review what Leadership courses are available with Alberta Hockey** . Free courses available. What is the interest level with the coaches?

5.3 Ref in chief Update Joe Reynolds

5.3.1 RIC Update- Joe has moved to BC, He Has reached out to a couple of people for replacement to gauge interest. Positions will need to be posted publicly to allow for all interested parties to apply . Looking for a bit more time as Joe is waiting for a response

5.3.2. U15 3 Man Ref Team- Some pushback on moving towards a 3-man team by Duncan due to availability. Northwest zone uses 2 adult refs which reduces availability.Majority of Associations have agreed to the 3-man system. Inconsistency of senior refs available when using the 2-man team. Resulted in an inconsistent experience from teams across EFHL

5.4 Ref Assignor- Brandy Fisher

5.4.1- Nothing to report-

5.5 Level director Update - Stephanie Worrell

5.5.1- Ice allotments- Meeting prior today with Tina present and will continue to work on next year's schedule. Hope is to have 85% of the schedule static to allow for consistency throughout the year .Announcement of possible AJHL expansion team moving to Devon. Likely to occur in the 2025/26 hockey season due to logistics

5.5.2- Player Movement- Received letter from U7 Team Black requesting to play in U9.Rules state the player must be in the Top 3 in order to be allowed to move up. U9 is not included in DMHA Rules and Regulations but is implied to operate the same as U11.**Brittany to review allowance by Hockey Alberta**. Do we allow the player to try out in U9 during evaluations. Request recommendation letter from this year's coaches stating their agreement in the player moving up a division

5.5.3- Team Funds/ Honoria Limits- Conversation behind large honoraria received by Coaches and/or Team Managers.Tournament funds.Are they receiving money from AGLC or registration? AGLC license acknowledges what the funds are used for by the team.Parents cannot receive more funds back than what was received in Cash call in cash. There is no guideline as to the usage of any team funds



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5.5.4- Banner Purchasing - EFHL does not purchase banners for all Tier team winners. DMHA to purchase the banners for the winning teams through EFHL .Based on the financials of DMHA in the current year.**Russ put forth a motion to have DMHA purchase the banners for U18-1, U13-1, and U13-2.****Vote was unanimous in favor**

5.5.5- Smile Cookies- Last year DMHA purchased 200 cookies and distributed to the police station, fire hall, kindergarten classes.Looking for a \$250 budget for stickers from Sticker Mule to showcase DMHA community involvement.**Stefanie put forth a motion for approval on the budget request of \$250.****Vote was unanimous in favor**

5.6 Fundraising Director Update- Peggie Melnychuk

5.6.1- N/A

5.7- Ice Coordinator Update - Tina Pollock

5.7.1- N/A

5.8 Equipment Manager Update - Kym Simon

5.8.1- Jersey Returns -Jersey return date is April 18th from 5-8pm

5.9 President Update

5.9.1- Servus Building Moving Date- June 12th at 6:30pm as the date for moving

5.9.2- AGM Advertise for Positions- June 20th is the AGM-Advertising and accepting applications for all the paid positions. To be sent to the President. Positions that will be open due to people not returning:

- Fundraiser
- PR
- Secretary
- Ref in Chief (paid)
- Treasurer (paid)
 - Proposal to have it as a three year term and staggered with the Registrar. Paid positions are interviewed prior to selection. Vote to move the voting position from PR Director to Equipment Manager. To be added to the AGM agenda for vote.Needs to be advertised 30 days in advance of the AGM. Provide more engagement with all volunteer roles and better utilize within committees

5.9.3- Procedure for president Vote- Need to understand requirements on voting for a future Vice President and President given the interim Vice President .Review of the current DMHA Bylaws

6.0- Vice President update



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6.0.1- Goaltender Evaluations-Joe has written the policy regarding this.Complaint received regarding lack of 50/50 goalie play within the game .Would like a rule that requires 50/50 play rather than fair play.Parents have insisted that he was ranked as the second goalie so deserved the Team 1 placement.Russ recommending that goalie evaluations allow placement for best opportunity rather than a straight movement.Could it result in a Coach's pick for placement? More weight regarding game play rather than strictly on goalie drills.Evaluations that will allow better placement for skill level

6.0.2- Goalie Development Update-Waiting for Matt to complete insurance and then a contract can be signed for next year. NAX call offered goaltender assistance next year.15 year olds that can help to aide in their community volunteer commitment.U7 evaluations is always looking for volunteers.Are there any issues insurance wise that would affect NAX from volunteering?.Sanctioned players are allowed to assist on the ice

6.0.3-Accounting Firm Update-Holt & Company meeting-Contract to be signed by Russ after review by the Treasurer,Holt to set up corporate filings and GST number. Initial setup fee of \$1,200 . Will need to update Treasurer job description to reflect the changes with the hiring of an accounting firm

6.0.4-U18-3 Ice Allotment- U18-3 Tier 3 NBC team with one practice a week with a lower commitment to allow for additional activities outside of hockey.Some associations are having trouble keeping kids playing hockey with jobs, school, other activities.Is there room for kids to play hockey similar to a REC league? Are there other REC teams around EFHL?Can there be an option during registration allowing the choice of U18 Tier 3 NBC team with 1 practice a week-A reduced fee with the lower ice times

- Pilot project to gauge interest
- Very clear description regarding commitments and parameters with the choice of registration
- Mike will announce on social media along with the Discover Hockey initiative.

Stephanie put forth a motion to place the third team with one practice per week, no evaluations and a reduced registration fee, Brittany seconded the motion

6.0.5 Late Registration Fees- Late registrants cannot utilize EFT and must pay by Credit Card to prevent chasing individuals throughout the year for registration funds This will release the burden on the Executive, Coaches, Managers to enforce player removal from play until funds have been received

7.0 Registrar Update

7.0.1- Registration Dates- Brittany needs to know registration costs for the 2024/25 season.Current numbers are estimated only as still awaiting budget

7.0.2- Waiver Items- Waiver forms are now allowed to be completed online .Communicate to managers.**Brittany to send out for review by the board.**Picture waiver form has been added to the registration as well.



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7.0.3- Fundraising Fee- Stephanie motioned that the fundraising fee be changed to one fundraising fee of \$150 per family, away from a max of \$300 per family Russ seconded. This is in an effort to trend towards a balanced budget over a course of five years

7.0.4- Early Bird Dates- Registration opens May 1st

7.0.5- Early Bird Fees- Russ made a motion to keep the prices the same as last year excluding Discover Hockey and U18 Division, Stephanie seconded. Motion passed

7.0.6- Cap age levels- Age levels will be capped based on max roster allowance with any registrants above being waitlisted

8.0 Continuous Improvement- Russ Buote

8.0.1- Sponsorship Update-

8.0.2- Complaint Procedure Framework- Would like to have a 24-48 hour rule Cool down period of 24 hours with a limit of 48 hours to initiate the complaint process Add timelines for response

8.0.3- Rules and Regs- add missing rules and regulations based on other Associations. To be a separate color to allow for ease of differentiation

9.0 Current Committees-

9.0.1- Evaluations- N/A-

Next Meeting Date: May 23rd 7:00pm

Meeting Adjourned at: 10:44 pm