



Devon Minor Hockey Meeting Minutes
DMHA
Executive Meeting

Date: October 19th, 2023

Called To Order: 7:02pm

Minutes Taken By: Selena White

Attendees: Joe Reynolds, Max Rupp, Selena White, Mikaul Maygard, Peggie Melnychuk, Nicole Howatt, Carrie Chang, Stephanie Worrell, Mike Lazenby, Tina Pollock, Erik, Duane Mcnirney, Leslie Preece, Steve Benson, Travis Shaw, Kristina Rowland, Tyler Desrosiers

Motion to approve the October 19th, 2023 Agenda:

- Motion to approve the 2023 Agenda made by: Joe Reynolds
- Seconded by: Nicole Howatt
- All in favor, motion approved

Review and Approve the September 21st, 2023 Minutes:

- Motion to approve the minutes made by: Amendment to be made
- Seconded by:
- All in favor, motion approved

Action Items:

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| Carrie | Gage interest in getting extra practices in Thorsby | Nov 22 |
| Stephanie Worrell | Player and coach pledges | Nov 22 |
| Joe/ Brittany | Official codes for Ref room | Nov 22 |
| Stephanie Worrell | Touch base with managers on official Codes | Nov 22 |
| Joe Reynolds | Email town re: Ref room | Nov 22 |
| Stephanie Worrell | Collect suggestions for future Jersey Sponsorship Policy | Dec 31 |
| Nicole | Evaluations Procedure update | Nov 22 |
| Nicole | Team lists/rosters on website | Nov 22 |



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| Peggy/Tina | 50/50 Raffle Box Fundraiser Excel sheet with names | Nov 22 |
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Reports:

1. President - Mikaul Maygard
 - a. AA Rep- Travis Shaw and Coaches Director Tyler Desrosiers put their names forward. Nicole Howatt made a motion, Mikaul Maygard seconded the motion. All in favor, motion carried.
 - b. Special Resolution Document/ Future meeting- May 20th 2022 meeting minutes, unsure who has them, bylaws were amended. We will have a special meeting in 21 days to get this fixed if needed.
 - c. Recruit NBC players for U18-3: No success recruiting anymore players. We need 2, maybe 3 more players for team 3. Team 1- 16 players, Team 2-15 players Team 3-11 players. Mikaul will reach out to Chris with the EFHL to see if there's any oversized rosters who have players that may be interested.
 - d. Extra ice: U13-1 a coach approached Mikaul about having full ice practices. Do we look for outside ice? Tina found ice on Friday evenings, but it would have to rotate through all levels. If teams chose not to take the extra ice in Thorsby they will not be offered it in Devon. They forfeit the extra practice. We can leave U9 out of this as it would be late for them getting back. Full ice practices on the weekends will happen, it will just be dependent on when teams have games and rotated through teams. ½ ice- 2 (U9-U13) practices a week. U15-U18 2 full ice practices. Tina suggested we wait until tiering rounds are complete and the league schedule is set and then we can see how things pan out, if we will need those extra practices.
2. Vice President - Nicole Howatt
 - a. Player and Coach Pledges- Stephanie will send a reminder to have these signed by coaches and players and kept with the managers.
 - b. Website update- Managers hub, with all required forms and policies and procedures and checklists, as well as jersey sponsorship information.
 - c. EFHL operations meeting update- Hockey Alberta is asking to remove non body contact for tier 1 and 2 . Monday Nov 6th is the tiering review (U9-U13). If U9 coaches would like to move tiers, this information needs to be submitted to Mikaul prior to Nov 6. Monday November 13th is their tiering meeting for U15-U18. They talked in the meeting about U9 going to full ice in January; however it



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will not be implemented this season. Coaches and managers meeting: 700 managers and coaches, high attendance

3. Past President - Duane Mcnirney
 - a. Nothing to report

4. Treasurer - Carrie Chang
 - a. By-laws- Should we revert back to them on our website given that we do not have the Special Meeting minutes available to show changes were made.
 - b. Jess Healey girls/ ladies skate - \$600 plus ice time. Did we want to partner with an association, or just invite members from any other associations. Tina suggested we gauge interest within the association so we see how many girls would be interested in participating. We may have to combine age groups together. Tina suggested if we invited NAX players maybe in exchange they could offer a development session, as last year we had player development, and it is not on our agenda currently. Hockey Alberta, a pathway to hockey would cover our members and non members for insurance. Suggestion of fall break or christmas break for these sessions to keep ice slots for practices, as we are short ice anyways.
 - c. Ref assignor Laptop- Purchased will be set up and get it done this week.
 - d. Monthly accounting report- Not completed currently but Carrie will have them done next week.

5. Secretary - Selena White
 - a. Agenda items- 1 week before meeting otherwise items will not be added to the agenda and you will not have a chance to speak at the meeting.

6. Coach Director- Tyler Desrosiers
 - a. Currently updating the coaching spreadsheet with contact information for all assistant and head coaches. Tina did say there was a sheet Brittany had done but is missing a few coaches. Plan to touch base with the coaches and make sure they have all the information they need to help them succeed. Tyler will set up a zoom call with Miakul and the coaches to have the support they need to develop. Coaches hub on the website (Nicole will help set this up) as well with a folder with a bunch of development information for all levels .

7. Registrar - Brittany Wright
 - a. N/A

8. Referee in Chief - Joe Reynolds



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- a. Ref Clinic update- Ref clinic on The 7th was great. We had 51 refs attend. Majority being Devon folks.
 - b. Ref room/ Men's Washroom -have we heard any time line?
 - c. Electronic Game sheets and write ups- been a struggle with officials and timeclock volunteers not having the official codes. Joe will reach out to brittany. Stephanie will remind all managers they should have access to all the official codes. If there is supposed to be a write up regarding a suspension, or ref comments and its not in their 24 hrs after dont approve it and send an email.
 - d. Reminder to coaches that they are responsible to pay half the ref fees at each game. Process determined and once the league schedule is set Tina will send the number of games to Carrie so she can advance the team managers the funds.
9. Referee Assignor - Brandy Fisher
- a. Ref Things - The plan is for now to go to room 5. Joe will send an email to the town to get a timeline on changes.
 - b. Tally of officials- 41 total, 10 new. Reached out to all new refs. Enoch, Calmar, and Thorsby all reached out for reffing. Games will be sent to officials if they want to go and those associations also pay travel for the officials.
 - c. Tournaments. U11 is Nov 10-12. Tina will get the schedule to Brandy asap. Concession vouchers in the past have been \$5 per game per ref. Stephanie will ask the Level Coordinators to email Brandy what their intention is for the Refs, whether it be food in the Ref room or the vouchers so Refs can be prepared.
 - d. Teams on the website: Nicole will put this up. It is on the EFHL as well. Brittany had started a spreadsheet on the drive with all managers as well. Stephanie will send the rosters to Nicole to upload to the website.
10. Level Director - Stephanie Worrell
- a. Feedback on apparel Nights- Constant stream of people through and less hectic with it not being scheduled as the same nights as photo nights.
 - b. DMHA photo Night- Scheduled for next week, Mon-Wed.
 - c. Tournament Date Feedback- At the U11 level there are many tournaments on the same weekend as ours (Nov 10-12th) It would be good to consider moving this tournament date next year.
 - d. Jersey Sponsorship- Currently the process is the sponsorship \$1000 covers the sponsor logos and sew on and sew off of the sponsor logos, not the sew on and off of name bars. You cannot have a name bar on without the sponsorship as per our Jersey Sponsorship Procedure. The extra money brought in from the sponsorship was put into the jersey account and used to replace the jerseys in previous years. There was a lot of discussion and it was determined that we



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need to come up with a jersey sponsorship policy/procedure for the 2024/2025 season. Possibility of getting long term sponsorships for the lifecycle of a jersey 4 or 5 year commitment. Nicole brought up that the kids don't get the same set of jerseys; all the jerseys are redistributed each year. The remaining funds after sponsorship bars are created is put into the jersey account to replace our jerseys. The history behind the jersey sponsorship was also to ensure the same place (Evolution) was taking on and off name bars to ensure less damage to the jerseys and thus prolonging the life of the jerseys. Last year there was only \$5000 in the account when Stephanie reviewed the books. Stephanie asked Carrie to pull how many teams had sponsorship last year. We will revisit this conversation for next year. Kristina Rowland asked if it is fair to say if you don't get a business sponsor, you don't get name bars even if the parents are willing to pay for the name bar cost. It was determined that the jersey sponsorship procedure will stay the same for the remainder of the year. We need to come up with an ironclad jersey sponsorship policy/procedure for next season.

- e. Intro to hockey ice recommended- practice to game ratio is 2:1 It's still early in the season but some feedback has been a lot of ice for the U9 level and kids are tired. We can look at 2 practices a week and if this includes a game so be it. Tina suggested having a group email with U9 to herself to let her know what U9 would like as a whole. This was brought up at the previous meeting and it was not looked into. Stephanie will connect with the coaches and get their consensus moving forward.

11. Fundraising Director - Peggie Melnychuk

- a. Revised menu from VIP meats beginning of November. It is a larger menu. Delivery will be 4 weeks after that so before Christmas. Stephanie asked if there was any follow up with the potential to do a raffle or a 50/50. Peggie said there's no way to do the raffle in support of players as she would have to enter all players individually. Paper raffle tickets are a bigger cost and not great feedback. Tina has volunteered to help enter names for the online 50/50. We cleared \$2000 on our welcome back raffle last year, however that was not in support of individual players. Peggy will get the excel spreadsheet and then Tina can help put the names in. Christmas might be a good time to run this.

12. PR Director / Website - Mike Lazenby

- a. Social Media Update- Please send Mike info to post on anything going on, team sponsors, fundraisers, etc.
- b. Do we have permission to post photos of DMHA members? We need to look at having a permission box in next year's registration package.



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13. Ice Coordinator - Tina Pollock

- a. N/A

14. Equipment Manager - Kym Simon

- a. Equipment update - All handed out
- b. Full blown inventory (equipment and jerseys) all at the Esso building
- c. Actively looking for quotes for new jerseys -\$30,000 roughly

15. AA/AAA Representative - Travis Shaw

- a. Peggy brought up that Rainie was working on us being represented in Beaumont, and being a part of the evaluation process. It went back and forth for a few years if we were allowed to participate. Raine has worked hard to make sure we have a voice. We have 2 coaches in Beaumont now from DMHA so hopefully we get heard.

16. Evaluations Coordinator - Maxx Rupp

- a. Evaluations Overview– We started out with an evaluator we have used for years. Max was unaware of any issues or concerns and was excited to go ahead with evaluations. We were soon made aware it was only one evaluator and a helper. This was not what we expected. We were invoiced for 2 evaluators. Which was brought to Max's attention that it was just one person watching from the far end of the stands. Following the evaluation weekend, a list of scores was sent on Sunday night and 4 members of the executive members met (Max, Nicole, Alex, and Mikaul) . We followed the process we have for a few years. During this meeting, we were working with the evaluation jersey numbers assigned to the kids and no names. After the meeting was finished, and names were added to the list, there were some scores that did not make sense. It was discovered that there was an extra comma put in for the formulas and the evaluations scores for some of the kids were not all leveled out over 4 skates not 3. The evaluations committee had to back and redo the list and there were a few hiccups but they feel like they got it right. We followed what was suggested by Hockey Alberta. The evaluator was part of the goalie evaluations at all levels. We were forced to another evaluation for goalies because of some difficulties and wanted to make sure that we had the most fair opportunity for all goalies to be evaluated. We voted as an evaluation committee to redo them with outside evaluators to make sure it was done fairly which goalie ended up on which team. Consequently we lost a goalie who felt this was unfair. Carrie had feedback from parents that evaluators were seated in a very bad spot and half the time he wasn't even watching the kids doing the drills. They didn't swap the teams just the goalie so



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he couldn't get a clear picture of all the kids. Max's recommendation going forward would be to have 2 or 3 evaluators per session, as the membership expressed they like to see multiple people and multiple evaluation scores. Max did speak to the evaluator after and he said it was more consistent to have one person provide scores. Kristina Rowland did say that she approached the gentleman and they were both knowledgeable and she believed both were evaluating together not just the one. Tina brought up that the evaluators are able to see jersey numbers from many angles and there's a lot more to the process than what side of the ice they see a kid from. Peggy brought up that we as an executive made a decision to hire those evaluators and we were aware of the qualifications. Carrie suggested just being transparent and sending out messaging to the association prior to evaluations about the evaluators credentials. Mike brought up we could be more transparent with the process, but we need to stand by the evaluators that we hired and if there is an appeal we need to have a process in place. Max resigned from his position as evaluations coordinator. The evaluations committee was under so much scrutiny through the process, going forward to avoid this happening we need to put those processes in place.

17. League Governor- Ryan Courtney

a. N/A

18. U7 Level Coordinator - Amanda Hunter

19. U9 Level Coordinator - Leslie Preece- 150 applications for the U9 Tournament. Big thanks to Mike for securing hotels for our tournament for the out of town teams, Stephanie thanks for organizing the bulk order of medals and saving level coordinators time and money, as well as Carrie for setting up those tournament accounts. Leslie suggested that we need to have a larger range of sizes for jerseys.

20. U11 Level Coordinator - Stephanie Macpherson N/A

21. U13 Level Coordinator - Dawn Kostyshen

22. U15 Level Coordinator - Michelle Miller

23. U18 Level Coordinator - Kristina Rowland

A. Ice times for U18 tournament- In the past all ice slots have been 2 hours, and with 95 min ice time we won't be able to meet the schedule. We need a minimum of 120 min ice slots to run the tournament properly, Kristina was wondering if



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there was a possibility of getting more ice outside of Devon. Stephanie and Tina did bring this to the committee in August that we would have a problem for this ice time for this weekend at the U18 level. We asked to have it switched, but everybody said it would affect the other tournaments. Tina is currently waiting on possible ice in Calmar(4 additional ice slots). Currently we have 3 teams for team 1, 3 invites out for team 2, we are having a struggle for team 3. Brandy reminded them if we do games in Calmar, we also need to pay km for the refs to travel.

- B. Kristina feels medals were ordered prematurely, as her committee members don't want them. Kristina feels it was communicated that she felt that she had to order medals through DMHA. She feels that it would be beneficial for next year to give more time the teams to be formed before medals and swag bags orders are put through. Stephanie commented that this was not the intention; however when ordering as a bulk order we had to ensure medals were order promptly to ensure that U11 had them for their tournament. It was clearly communicated this was optional, if you wanted for your tournament. The medals are generic and designed for DMHA, but the lanyards are level specific. Stephanie stated that for the swag bags and thank you cards are not meant as a requirement but as a cheaper option bought in bulk so DMHA has a stockpile.
- C. It was decided that DMHA would buy-back the medals and that the U18 tournament would be responsible for the lanyard costs because they are year and level specific.

Closing Discussion:

Next Meeting Date: Nov 23rd 2023

Meeting Adjourned at: 10:17pm