



## **Devon Minor Hockey Meeting Minutes**

### **August 30th 2023 DMHA**

### **Executive Meeting**

**Date:** Aug 30th ,2023

**Called To Order:** 7:10pm

**Minutes Taken By:** Selena White / Stephanie Worrell

**Attendees:** Joe Reynolds, Max Rupp, Mikaul Maygard, Rainie Gervais, Peggie Melnychuk, Nicole Howatt, Brittany Wright, Carrie Chang, Alex Gomez, Stephanie Worrell, Mike Lazenby, Tina Pollock

**Motion to approve the August 30th, 2023 Agenda:**

- Motion to approve the 2023 Agenda made by: Mike Lazenby
- Seconded by: Stephanie Worrell
- All in favor, motion approved

**Review and Approve the , 2023 Minutes:**

- Motion to approve the minutes made by: Stephanie Worrell ( small change made to meeting adjourning time)
- Seconded by: Joe Reynolds
- All in favor, motion approved

**Action Items:**

<b>Carrie Chang</b>	Permit form refillable, google doc for restricted accounts	Sept 21st 2023
<b>Mikaul Maygard</b>	Bisons Agreement	Sept 21st 2023
<b>Mike Lazenby</b>	Social media posts for conditioning skates and coaches applications List of businesses who have donated or been approached.	Sept 21st, 2023
<b>Stephanie Worrell</b>	Quotes for thank you cards and raffle tickets	Sept 21st 2023
<b>Kym Simon</b>	Jersey counts and bulk order	Sept 21st 2023



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<b>Stephanie Worrell</b>	Quotes for banner, bags, medals, Table cloths	Sept 21st 2023
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#### **Reports:**

##### **1. President - Mikaul Maygard**

- Conditioning Skates- Bisons

Liked the idea of coming to help with the conditioning skates. They asked Mikaul to do up the agreement to sign for payment of the donation based on how many skates. Bisons are flexible and haven't asked for a specific amount. Executives would need to determine how many conditioning skates we would want them to do and how much of a donation. Discussion centered around difficulty finding volunteers at the start of the season being difficult.

Want the Bisons to help with the lower level/newer skaters/players on the levels so that the DMHA coaches can still focus on the larger group. Alex suggested that the focus should be on the U9 and U11 level.

Rainie mentioned that we need to get a special permit because the Bisons will not be covered under our DMHA insurance.

Mikaul made up a mock agreement and will change some wording based on feedback. U9 and U11 will have 4 skates each on the weekend. Alex suggested just focusing on the weekend sessions. 2 skaters per session. Schedule will be sent and filled by Bisons up to a maximum of \$500. Motion by Stephanie Worreell . Seconded by Alex Gomez

- Evaluations- Barrons

They have an exhibition game on Sept 27. No helpers available. The first weekend of U7 evaluations they will not be available.

- EFHL agenda – Season Readiness Meeting update

There is going to be zero Tolerance for U9 for referee abuse. The refs are being instructed to hand out penalties. Alex will ensure that all coaches receive and are reviewed with them.

September 13, 2023 – Deadline for U9-U13 team submissions to EFHL Ice Scheduler

September 20, 2023 – Deadline for U15-U18 team submission to EFHL Ice Scheduler

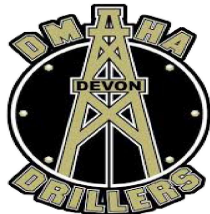
September 26, 2023 – U9-U13 Coach and Manager Meeting via zoom

##### **2.Vice President - Nicole Howatt**

- EHFL update

Fighting to get a pilot program at the U9 level where they go full ice after January 15.

The 4/5 leagues in Alberta support this. Hockey Calgary is against it. Another meeting to make a decision. Potentially allowing full ice games for exhibition and tournaments after Jan 15.



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#### **2. Past President - Duane Mcnirney**

- No updates.

#### **3. Treasurer - Carrie Chang**

- Google workspace update:

Everyone is set up. We need to ensure we are all using this. All documents are transferred to our Google Drive safe.

Emails can be transferred over to the new account but all emails will be transferred and then any old emails deleted if needed. Email forwarding was turned off to the old accounts.

- Budget:

Rainie will look to see if he has a previous budget. Carrie will start a budget and then get input from everyone at the next meeting. A proposed budget should be presented at the AGM each year.

- Assets Equipment:

Started a list with serial numbers and date of purchase. Purchased the 2 laptops and 1 Ipad.

- Seed funding for Level Coordinators for Tournaments:

We should be providing seed funding for each level coordinator. A draft budget needs to be submitted to Stephanie and then seed funding can be released. We would like to open accounts with the Treasurer and add the Level Coordinators each year. Hoping to make it easier for level coordinators. Discussion about seed money being 200.00 per team registered. (ex 2 teams at u13 so 8 teams at tourney, give them \$1600 or 3 teams at u9 so 12 teams at tourney, give them \$2400). Stephanie and Carrie will discuss more.

- Restricted accounts:

Have 2 internally restricted accounts. Carrie is suggesting that we add more detail for what these funds are for. For example: is equipment fund for just jerseys, or any equipment? Carrie will start a Google Doc and have people put their input in.

#### **4. Secretary - Selena White**

- Not In Attendance

#### **5. Coach Director- Alex Gomez**

- Coaches applications

Getting many Assistant Coach applications in but not many Head Coaches. Numbers are as follows:

U7 – 2 head coaches

U9 - 2 head coaches, 7- assistant coaches

U11-2 head coaches, 2 assistant coaches

U13 – 3 head coaches, 4 assistant coach

U15 - 2 head coaches, 1 assistant coach



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U18 – 4 head coaches

Alex would like to have more of a push for applications. More facebook posts and email to send out after the September long weekend.

Rainie mentioned that the coaches can run the conditioning skates. There will be a list of drills that the evaluators will have them do. Rainie will get this list from the evaluations.

- Interview process Hoping to do interviews the week before evaluations. Would like to have 2 others join in. Alex will develop different questions to ask in the interviews. Would like to focus on why they would like to be a head coach or assistant coach. Aim for interviews to be 15 mins each. Mikaul and Nicole volunteered to help with interviews. Rainie mentioned that previously we have had past presidents, president, and vice presidents in on the interviews. Peggie suggested having some executive members that have players in the older levels in the interviews. Peggy also volunteered to help with the interviews

#### **6. Registrar - Brittany Wright**

- Registration update:
  - U7-28
  - U9-53
  - U11-38 (with one goalie trying out elsewhere)
  - U13-34
  - U15-39 (8 trying out for AA/AAA)
  - U18-48 (20 trying out for AA/AAA)
- Blackout dates

Deadline for black out request

U9-U13 -November 1

U15-U18 – November 8

DMHA will cover blackout fees for home tournaments.

After the black out date, any black out dates need to contact Tina Pollock first to see if we have ice available for swapping.

EFHL website (<https://www.efhlhockey.com/content/managers-manual>) under manager tab contains a link to the access area to submit black-out dates. Payment for the black-out dates comes from the individual team.

#### **7. Referee in Chief - Joe Reynolds**

- Fundraising waiving for selected Head Coaches.

Discussion about how this might increase the interest in applicants. Others who volunteer might also argue that we need to waive the fee for other volunteer positions. In Beaumont, you pay a check for \$200. You can earn that \$200 back by volunteering 2 shifts. Head coach, assistant coach, manager, level coordinator is 2 shifts. Work the shift at a tournament, bingo, penalty box at Junior C game or AA game.



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Duane asked do our tournaments make enough money from the 50/50 and tournaments make way more because of the introduction of the Square. How applicable is the fundraising fee?

Tina reminded us that at the AGM we discussed that we would look at what purchases we have for the new arena and look at if we can take the fundraising fee off for next year. The purpose is to raise this money to support the league; however, we might be at a spot where we don't need this fundraising fee to support the league at this time.

- Referee Clinic

Returning officials are reimbursed. Joe will connect with Carrie to update her about how this is taken care of.

#### **8. Referee Assignor - Brandy Fisher**

- Refs for evaluation Scrimmages

Rainie will send this schedule to Brandy.

#### **9. Level Director - Stephanie Worrell**

- Photo / apparel Nights- Reached out to Mike, he is good to come out, looking at the week of Oct 23-27th, Mike is holding the space for us. Evolution will come in and sell apparel, Stephanie Worrell will reach out. Possibility of evolution coming out during evaluations, especially for having socks on hand.
- Thank you cards Alex Gomez motioned and Joe Reynolds Seconded. Stephanie will get quotes, this is a great cost effective solution to thank our sponsors.
- Bags for swag for the tournaments as opposed to paying for drawstring bags at over \$2.50 Alex Gomez motioned Joe Reynolds second 500 in a carton for \$73 (0.16)
- Ipad screen protector – Stephanie will purchase and give receipt to Carrie
- Medals – bulk order. Tina mentioned Some leftovers from previous years, Stephanie has a few emails out and will touch base with level coordinators when in place.
- Banner for sponsors. Mike can promote sponsors on social media. Mikaul motioned and Alex seconded. Stephanie will get quotes 8 foot long banner about \$125
- Table cloths – Stephanie will look into pricing and do a mock up. Everyone in favor
- Square system- Peggie has this, Stephanie wants to put a tote together with thank you cards and swag bags to be handed to each coordinator.
- Game sheets
- Level Coordinators: open separate tournament accounts for each level

U9 – Leslie Preece

U11- Stephanie Knott

U13- Dawn Kostyshen



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U15- Michelle Miller

Stephanie Worrell made motion, Mikaul Mayguard seconded

- Tournament date changes:

U9- need the Friday evening

U18 – can't run a tournament in 3 days with 3 Devon teams. Rainie Gervais is suggesting that we will likely have only 2 Devon teams. Every second period floods. Rainie suggested not putting two Devon teams into the same tier/division.

- Permits

Can we make this fillable? Carrie can make it fillable

#### **10. Fundraising Director - Peggie Melnychuk**

- Welcome back 50/50

Last year we made \$2860 on last year's welcome back 50/50 raffle during the conditioning skates.

Peggy will look into see if we can add players to the 50/50 so they can earn back their fundraising fee. Peggy will look into the logistics.

- VIP Meats as first fundraiser

Delivery at the end of November and beginning of December. This helps so we can store in Peggy's garage because it will stay cold. We can create our own menus and create a bigger menu.

- Raffle tickets.

Stephanie asked about having a raffle ticket fundraiser. Peggy will get a cost for the printing of tickets before we make a decision. Rainie mentioned we had to track down booklets. There is no money exchange, you keep the money from the tickets sold. If members choose not to participate then they can just fill out their tickets for a chance to win.

#### **11. PR Director/ Website Coordinator - Mike Lazenby**

- Hotel and Sponsorship updates. Having rooms held at hotels on all tournament weekends. Zero obligation on our part. We would get a rebate of approximately \$10 per room. Looking at getting sponsors for the season. Mike will give us a list of businesses who have already donated so we do not bombard them again.
- Will post a social media link about conditioning skates.

#### **12. Ice Coordinator - Tina Pollock**

- Not in Attendance

#### **13. Equipment Manager - Kym Simon**

- Jersey Update

Jersey's are sorted by size. Have not counted. Meeting again tomorrow. We have not ordered jerseys yet for the U18 replacement jerseys. We will put in a bulk order for all jerseys after they are counted.

- Sea can





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Brittany/Adam to get a SeaCan quote. Carrie can also get quotes with her contacts. Need quotes for 20 foot unheated SeaCan. New rink is supposed to be ready June 5. Mikaul is talking with the town about the best place to put the SeaCan so that we do not have to move items back and forth between locations multiple times.

#### **14. AA/AAA Representative - Rainie Gervais**

- First tryouts coming up this weekend.

#### **15. Evaluations Coordinator - Rainie Gervais/ Maxx Rupp**

- Evaluations update

Rainie has started developing documents about evaluations. Typically the level coordinator will send out the documents to provide information to parents.

##### **a) U13 and U15**

Players who are not able to attend the DMHA Evaluations because they are still active in the AA or AAA evaluation process will be considered to have evaluated at the top of their age group for the purposes of creating teams. They will skate twice for the top team, if they are not a good fit, they will skate for the next team down.

- U16

U16 eligible players (First Year U18 Players) who are not able to attend the DMHA Evaluations because they are still active in the AA evaluation process will be considered to have evaluated at the top of their age group (U16) for the purposes of creating teams. If any U16 DMHA player who went through the DMHA evaluations scored well enough to be considered a "Lock", the returning player(s) would be considered a "Lock" as well. Locked players would be placed on the Top Team.

- U17

U17 eligible players (First and Second Year U18 Players) who are not able to attend the DMHA Evaluations because they are still active in the U17AAA evaluation process will be considered to have evaluated at the top of their age group (U17) for the purposes of creating teams.

If any U17 DMHA player who went through the DMHA evaluations scored well enough to be considered a "Lock", the returning player(s) would be considered a "Lock" as well. Locked players would be placed on the Top Team.

- U18

U18 eligible players (First, Second and Third Year U18 Players) who are not able to attend the DMHA Evaluations because they are still active in the U18AA or U18AAA evaluation process will be considered to have evaluated at the top of their age group for the purposes of creating teams. A spot will be held on the top team.

- Mike wanted to ensure that the membership was aware of this process. Rainie reported that this procedure is in our Bylaws. Rainie will double check that this process is in our Rules and Regulations.
- Rainie will send out another email to the executive to review the general process. We needed to determine what we are doing for teams.
- U9- 3 teams
- U11- Discussion about how many teams. Maybe we need to have an oversized roster for our U11-2 team (17 skaters and 2 designated goalies on the game)



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sheet). As an oversized roster at this level you can have 23 players. Rainie has suggested that Mikaul reach out to the president of the Thorsby/Calmar league to see if we can get some ice. Discussion around how we could make three teams feasible, however we have not been able to secure any extra ice outside of the Dale Fisher Arena. We can think about moving a U11 player up to U13.

- U11 Goalie discussions

Discussion on how we evaluate goalies. Right now they are evaluated as both skaters and goalies.

The U9-U13 pre-season meeting mentioned that they are concerned about the goalie shortage. Some of the organizations have goalies evaluated only as goalies and not players. Rainie reviewed some concerns that were previously discussed with the executive in previous years. If the goalie is a stellar goalie, but can't keep up with the skating, then they are less likely to have fun and enjoy the game. They will not progress as well. Better for players and coaches to not feel pressure to only play the dedicated goalie. Other players can continue to play goalie and try the position without dedicating to being a full time goalie

#### **16. League Governor- Ryan Courtney**

- Not in attendance

#### **17. U7 Level Coordinator - TBD**

#### **18. U9 Level Coordinator - Leslie Preece**

#### **19. U11 Level Coordinator - Stephanie Knott**

#### **20. U13 Level Coordinator - Dawn Kostyshen**

#### **21. U15 Level Coordinator - Michelle Miller**

#### **22. U18 Level Coordinator - TBD**

### **Closing Discussion:**

**Next Meeting Date:** Thursday, September 21, 2023 at 7:00pm

**Meeting Adjourned at:** 11:54pm