



Devon Minor Hockey Meeting Minutes

Date: August 26, 2020

Called to Order: 6:36 PM

Minutes Taken By: Joanna Parnell

Attendees: Brittany Wright, Joanna Parnell, Ali Whelen, Joe Reynolds, Marc Aromin, Tina Pollock, Cory Wagg, Julie Wagg, Erick Barba, Kristina Rowland, Nicole Howatt, Peggie Melnuchuk, Steven Kuchirka, Rainie Gervais, Max Rupp, Heather Marelli, Tasha Bertrand, Wayne Wolfe, Tim Darragh, Rowland Chambers, Amber Darragh, Roger Sykes, Drew Hiltz, Kristen Courtney, Trisha Way, Barry Loewen, Brent Coutu, Tanis Lazenby, Steve Benson

Motion to approve the August 26, 2020 agenda:

- Motion to approve the August 26, 2020 agenda made by Ali Whelen, seconded by Joanna Parnell; All in favour, motion approved

Review and approve August 12, 2020 Minutes:

- Minutes not provided, motion to adopt August 12, 2020 minutes is tabled until the September Executive Meeting.

New Business:

- **No new business**

Reports:

1. President: Marc Aromin

Covid Contact Tracing and Positive test results within DMHA

- If an individual has been tested and has a confirmed case of Covid 19, the hope is to keep it as quiet as possible within the association so as to not create mass panic among our members. AHS has contact tracing under control and will contact all close contacts of the individual or individuals who were listed as a close or possible contact. DMHA will take all necessary precautions and cleaning measures should a member of the association be tested positive and in close contact with symptoms while engaging in activities sanctioned by DMHA while in cohort designated areas and/or during team play for conditioning skates, scrimmages etc.

Benevolent Fund Discussion

- Some inquiry has come forth regarding the accessing of the DMHA benevolent fund. Some clarification on how to access this program is that the applicant needs to first apply to the government programming and then fill out DMHA forms. The account is only accessed by the president and treasurer and is a private case by case conversation between the president and treasurer about the distribution of funds.



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- **Tabled discussion** – this discussion should involve Melissa at the next meeting.
- 2. **Vice President:** Rainie Gervais
 - With Covid 19 the situation is always changing and at times rapidly evolving, therefore we will need to remain as flexible as possible during this pandemic.
 - **Team Snap Modules** and DMHA access to them. Team Snap has available a contact tracing component that is accessible by the association that we can apply for all conditioning skates, scrimmages etc... Feels that using this contact tracing module should be mandatory before the player steps into the cohort space for all DMHA activities in the arena.
 - Contact tracing should become mandatory for all players to fill out and provide player availability before the player enters the arena.
 - **Motion to Adopt the Team Snap module for contact tracing and player availability to be applied as a mandatory feature to all players and coaches before they can enter the cohort space for practices, scrimmages, conditioning skates and future game play. Joanna Parnell makes the motion, XXX seconds the motion, All in favor, Motion passed. WE NEED TO VOTE ON THIS**
 - The second module is the Team Scheduling Module for the scheduling of practice events and league events, this could be accessed by our ice scheduler or the registrar to input events direct which will eliminate the need for the team manager to manually enter all practices and games.
 - Nicole Howatt is looking to Team Snap and the different levels of access to the scheduling module.
 - **DMHA Return to Play Plan**
 - A draft return to play document was circulated within the executive members. Please provide feedback for Rainie if we are all happy with the content. Any questions or concerns regarding the document? No questions or concerns regarding the document.
 - **Motion to Adopt** DMHA's return to play document during the Covid-19 Pandemic for circulation to the membership; motion made by Rainie Gervais, 88seconded by Joanna Parnell, All in favour, motion carried.
 - **Parent Meeting Information Sessions**
 - Sessions have been scheduled via Zoom. Each level will have a separate date for the meeting for level specific questions and concerns. August 31 – U15, September 1 – U13, September 2 – U18, September 3 – U11, September 4 – U9, September 5 – U7. All Executive members are welcome to attend the meeting.
 - A talk track will be created for the meetings. It will be the same track for all meetings the only difference being level specific q&a.
 - **Bantam Tiering Hitting vs Non-hitting**
 - As per Hockey Alberta, tiers 1 2 3, are full contact/hitting, tiers 4 5 6 are non-contact, no hitting.
 - Associations can request in writing to HA to enter no hitting teams, however discussion needs to happen if DMHA wishes to have no hitting team.
 - Discussion: will DMHA give releases to players who wish to be on a hitting team but don't make our team 1 and are evaluated for team 2? Because DMHA is a small association, we can only offer two teams. Traditionally, one team is tier 2/3, the other is tier 4/5. If a player does not



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make the cut for team 1, and the hitting team, and is now placed on team 2, and feels that because DMHA only has two teams and player feels they are tier 3 and wishes to play on a hitting team; can DMHA release based on that?

- Can a player in DMHA opt out of playing on the hitting team, and be automatically be placed on the non-hitting team.
- If a player still wishes to be released to try-out for a different association to be placed more appropriately, they would need also to apply for an exemption because Devon has a hitting team and a non-hitting team. The likelihood of the release being approved is negligible as DMHA has both hitting and non-hitting.
- More information needs to be provided to parents via email stating that if you wish for your player to not play on the hitting team, it needs to be provided in writing that they wish to play non-hitting and therefore they will automatically be placed on team 2 which is non-hitting.
- Communication needs to be provided to parents about the league decision that tiers 1-3 are hitting and tier 4-6 are not hitting teams.
- Clarification on AA/AAA tryout and cohort placement and 14-day isolation period. HA there is a cohort announcement period. AAA skates currently happening are considered "social distanced" tryout and if cut, there is no 14-day isolation. Until AAA reaches the date when cohorts are announced, isolation between tryout is not mandatory. Second tryouts are not guaranteed at the AA or AAA levels.

3. **Past President:** Ali Whelen

- Nothing to report

4. **Treasurer:** Melissa Price

- Nothing to report

5. **Secretary:** Joanna Parnell

- Nothing to report

6. **Coach Director:** Steven Kuchirka

- Has received 16 coaches' applications so far; U18 – 2, U15 – 3, U13 – 4, U11 – 2, U9 – 1, U7 – 2. Will keep collecting applications, although there is no huge rush for final coach selection.
- DMHA can have time right now to refine the vetting process, through observation how potentially coaches are interacting with players and other coaches during the conditioning skates
- Marc Aromin in the past has utilized some online tools for training coaches for access to drills, skills, practice plans. Perhaps DMHA can explore some options to provide to the coaches.
- Would like the blank form for the criminal records check to provide to coaches.

7. **Registrar:** Nicole Howatt

- Our current numbers are 221 registered, 3 have withdrawn.



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- U7 – 22
- U9 – 33
- U11 – 36; 3 players are out for AA/AAA tryout
- U13 – 46, 12 players out for AA/AAA tryout
- U15 – 43, 20 players out for AA/AAA tryout (12 AA, 8 AAA)
- U18 – 41, 6 possible 7 players on waitlist, 14 players out for AA/AAA (3 AA, 11 AAA)

8. Referee in Chief: Joe Reynolds

- Attended the North Zone Ref in Chief meeting via zoom last week. Referees CAN be part of a cohort, just not multiple cohorts. Players who are part of a team, cannot ref outside of their cohort.
- HA has made it mandatory for U9, to have two officials (one per side) with a shadow.
- Clinics for levels 1 and 2 won't start until after thanksgiving weekend. Hockey university will not be available for new officials this based on the current Covid situation. It will also not be available until its clear where we are in the pandemic.
- Officials from last year is valid until January 31, 2021.
- There are a number of new clarifications around certain calls. The new rule book can be downloaded on the hockey Canada site, or printed at home. No hard copies will be provided to associations.

9. Referee Assignor: Brandy Fisher

- Nothing to report

10. Level Director: Erick Barba

- Nicole Howatt has contacted Mike Saramega for photo night. A few dates have been provide.
- Donny at Evolution has also been contacted. He will be available for us and apparel when that has been decided. He may also have a few ideas for us for fundraising.
- Of course, picture night and apparel night can't be booked until teams are decided upon.
- ToD and the area need to be contacted regarding protocol surrounding how the picture night will run.
- Discussion about Photo/apparel night to be **tabled** until next meeting in September
- Sponsorship discussion, will explore at a later date.
- Needs to find level coordinators for a few levels. There should be documentation somewhere regarding a description of the level coordinator positions. Joanna will look for the documentation. Level coordinator job description:
 - Assist with evaluations (checking in/out players, handing out pinnies)
 - Being a liaison with the coaches/managers and reporting monthly at the executive meeting for their designated levels.
 - Assist the Level Director with the distribution and collection of required paperwork



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- Set up and chair a volunteer committee to organize and host the level tournament for the year
- Work with the level director and executive to resolve any issues that may arise during the season. A level coordinator has to be in place prior to players to skate on the ice.
- If a level coordinator is not selected and in place prior to the time players are to be on the ice, the players will not be allowed on the ice for practices, scrimmages, condition skates and/or games.

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11. Fundraising Director: Peggie Melnychuk

- Nothing to report

12. League Representative: Max Rupp

- NAI has a new president, Chuck Hunter is the new president. Randy Mack has moved on to the past president role.
- Sept 12 AGM at 10:00, the package is due to come out for anyone who is available to attend with Max. It is a zoom meeting. Ali, Rainie and Marc would like to be forwarded the information on the meeting.

13. Ice Coordinator: TBD

- Needs to finalize what the ice looks like once teams are finalized and put into the schedule.
- Has there been any confirmation about a 15 minute or 25 minute wait between ice times. Got the confirmation that the dressing rooms and hallway are considered part of the playing field.
- Has cancelled the Friday ice times during November because of the no tournaments happening in 2020. Ice has been given back to the skating club.
- Has confirmed that DMHA is taking the ice that usually has been set aside for Brent's Hockey school.
- Ice starts on September 8th
- Has kept ice in December 4th ice in case we do have a tournament for Friday ice.
- Once we move into POD play, tournaments may occur with
- Schedule will come out to parents as soon as possible

14. AA/AAA Representative: TBD

- AA tryout dates:
- U13 – goalie Saturday Aug 29@9:15 am, Sunday Aug 30 @ 7:15 pm, August 31 groups TBA
- U15 – Sept 13, 2020
- U16 – Sept 21, 2020
- U18 – Sept 21, 2020

15. Equipment Manager: Brittany Wright/Trisha Way



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- Jerseys are slowly coming in, has been able to get into the rink to take stock of the state of the equipment room. Pucks and other equipment are also slowly coming in.

16. Evaluations Co-ordinator: Brent Coutu

- It will start the same as last year as the groups for each level will be split by last names and divided equally based on registration numbers (not caliber of player). This will be for the first 2-3 weeks. Then we will split the teams into 2,3 or 4 equal teams to the best of our knowledge, based on their age and using the team they played on the previous year to split the teams up. We will be sure to call the teams by a color so no one thinks they are on team 1 or team A. We may decide to mix up the teams at any point for equal competition, especially at the older levels as their evaluations will be later.
- We will ask for the outside evaluators to come and evaluate the U9 and U11 players on the weekend of Oct. 2-4th. Then the evaluators will come the weekend of Oct. 16-18 for the U13, U15 & U18. We will look to do the checking clinic during the week in the evening on Oct. 13, 14 or 15th.
- The evaluation process will be essentially the same as last year, except with different numbers for each level depending on registration numbers. These details will be discussed later with the evaluation committee. At this point, any further evaluation discussion will be had inclusive of the committee. This is not done with the intention of excluding anyone, it is done for 2 reasons. First if there are too many people involved it is sometimes more challenging to make decisions. Secondly the evaluation scores do not need to be shared with more people then necessary.
- In the past the committee has included the president, VP, past president, coaches coordinator and the 2 evaluations coordinators. So this would be Marc, Rainie, Ali, Steven, Brent & Brad. I am including this in the email as I want everyone to be aware of the process. However if anyone has concerns with this, please contact me to discuss.

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17. Website Coordinator: Natasha Kuchirka

18. IP Level Coordinator:

19. Novice Level Coordinator:

20. Atom Level Coordinator:

21. PeeWee Level Coordinator:

22. Bantam Level Coordinator:

23. Midget Level Coordinator:

Closing Discussion: how are we feeling about conducting meeting face to face? Next meeting will be done via zoom. With the meeting in October in person.

Next Meeting Date: September 26, 6:30 PM via Zoom

Meeting adjourned: 8:33 PM