



Devon Minor Hockey Meeting Minutes

Date: August 12, 2020

Called to Order: 6:41 PM

Minutes Taken By: Joanna Parnell

Attendees: Joanna Parnell, Brittany Wright, Rainie Gervais, Marc Aromin, Brandy Fisher, Brent Coutu, Max Rupp, Tina Pollock, Nicole Howatt, Joe Reynolds, Peggie Melnuchuk, Steven Kuchirka, Trisha Way, Wayne Wolfe, Ali Whelen, Melissa Price

Motion to approve the August 12, 2020 agenda:

- Motion to approve the August 12, 2020 agenda made by Nicole Howatt, seconded by Marc Aromin; All in favour, motion approved

Review and July 9, 2020 Minutes:

- Motion to approve the March 3, 2020 minutes made by Ali Whelen, seconded by Nicole Howatt; All in favour, motion approved

New Business:

- **Calmar/Thorsby Players – creation on 3rd teams for U18 and U15 – Wayne Wolfe**
 - Was just wondering why based on the minutes from July Why DMHA would be entering talks with Calmar and Thorsby for a 3rd team based on our association size and not being able to support 3 teams for those levels.
 - Response to the question came from Rainie Gervais, that we had entered talks with those communities only to discuss contingency plans in regards to Covid planning and all things need to be on the table, more of an inquiry with these communities for cohort planning etc. There has never been any thoughts of the creation of 3rd teams to incorporate Calmar/Thorsby players.

Reports:

1. President: Marc Aromin

City of Edmonton Annex of territories

- There have been some changes with the boundaries within Edmonton and newly annexed areas that have traditionally been in DMHA boundaries. Players who have previously played in DMHA can be grandfathered into DHMA with filling out forms to remain in Devon. If they leave DMHA, they will no longer be able to play here.



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- <http://www.hockeyedmonton.ca/article/59250> the form to grandfather in, is available at the bottom of the page.

2. Vice President: Rainie Gervais

- **Hockey Alberta meeting as of August 12, 2020**

- the meeting that just occurred at 12:30 pm was just a review of Covid-19 planning strategies and cohorts. The document is always under constant review.
- <https://www.hockeyalberta.ca/members/return-hockey/>
- The cohort is limited to 50 individuals, including players, coaches and officials. The cohort area is the dressing room, bench and ice. Referees are NOT currently included in the cohorts.
- Coaches will have to be part of the cohort, therefore will have to commit to one team to coach. Many times, parents' co-coach multiple teams. This will not be allowed as 6 feet of distance will not be able to be maintained even with mask use.
- We are currently in phase 2 of return to play.
- Players are only to be part of ONE sports cohort team and should not play more than one sport. Meaning, players should ONLY be part of ONE sports cohort ie Hockey, OR basketball. Players should not play on multiple teams.
- We are not mandated to "police" whether or not individuals remain in only 1 cohort. However, should DMHA become aware that a player is on more than one team, some sort of action should be taken to ensure the safety of our DMHA players.
- The goal is to return to league play to November 1st. this is an optimistic goal for game play.
- There is now more time to conduct evaluations, and have more conditioning skates. The no game play could be a cost saving due to no need to pay any referring salaries.
- There was no talk during the HA meeting regarding AA/AAA play and tryouts. There will still be a 14 day wait before a player can move on to another league tryout should the player get cut.
- DMHA is waiting to hear from Beaumont if AA tryouts will be by "invite only", no word from any other AA/AAA organization regarding their tryout process this year.
- In regards to reffing, currently they would only be allowed to ref in their designated cohorts. We will run into trouble with reffing under the current guidelines of return to play. The need to have any referees is nil as game play will not happen until phase 3 has begun. More information to come out as it becomes available.

- **Covid-19 return to play**

- All of our levels at the current numbers are within the HA cohort limits of 50 individuals.
- Discussion about our cohorts should be divided by level, within our association. This will limit us to not be able to play any exhibition games at this point with any outside association.



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- Suggestion to look at creating practices and scrimmage games within our own association to allow for ice time prior to a full return to play potentially on November 1st at the earliest. We could allow for 1-2 practice times and 1-2 scrimmage times per team per week.
- Some suggestions for DMHA with the cost savings of no reffing fees could be to bring in camps for our players; ie power skating, shooting camps, contact/checking camp, goalie specific coaching, bring in guest coaches. A suggestion to also have a camp specific to referee camp would be a great idea as well.
- In past years, reffing costs per month were: \$1900 for September, \$3300 for October, \$3000, so \$8200 over two months.
- Would like to set up a series of town hall meetings with the DMHA members to update our members about our return to play plan in the next two weeks or so.
- Alberta.ca guidance on cohorts document
<https://www.alberta.ca/assets/documents/covid-19-relaunch-guidance-cohorts.pdf>
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- **Team Snap Contact Tracing**
 - Team snap has a new feature to allow for contact tracing that DMHA can implement for our own return to ice.
 - https://blog.teamsnap.com/announcements/health-checks?utm_source=appcues&utm_medium=webapp&utm_campaign=inproduct
 -

3. Past President: Ali Whelen

- Nothing to report

4. Treasurer: Melissa Price

- Discussion about the salaries and vote on DMHA paid positions. The paid positions are Treasurer, Referee Assignor, and Ice Coordinator; the salaries per month from the months of August to March are \$550/month; Referee in Chief salary from September to March are \$300/month; Registrar cell phone allowance is from August to March at \$50/month.
- **Motion to approve** the salaries and cell phone allowance for Ref assignor, Treasure, Ice Coordinator for \$550/month for the months of August-March; Referee in Chief at \$300/month for September-March; and Registrar cell phone allowance of \$50/month for August-March is made by Rainie Gervais. Joanna Parnell seconds the motion. All in favor, none opposed. **Motion passed.**
- Need to get signing authority passed over to Marc Aromin at some point to the bank. Will set up a time to meet the bank to have that transferred over.
- We are still looking for 2 members to audit our financial statements. Nicole Howatt will send out an email asking for volunteers to audit. This needs to be submitted back to the societies act to



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maintain our not for profit status. This audit is not intended to be of a “forensic” accounting of the financial statements, more it is a statement that the books are in order.

5. Secretary: Joanna Parnell

- Nothing to report

6. Coach Director: Steven Kuchirka

- We are still waiting to hear from HA about cohorts and how the coaches will need to be part of a single cohort. The numbers of assistant coaches is yet to be determined due to size of teams and team cohort.
- DMHA need to be selective this year with regards to the assistant coaches because of cohort rules. Assistant coaches should also have to put forth an application to coach and go through the interview processes that DMHA currently utilises for head coach placement.
- Is still working on the coaches questionnaire and will circulate the list of questions to the executive once it is completed. Any feedback or suggestions will be appreciated.

7. Registrar: Nicole Howatt

- Is Nicole to submit permits for Novice, Peewee and Initiation tournaments. Discussion about which level make the most money for DMHA and run those levels should tournaments be allowed. Deadline to submit permits for tournaments is due by the end of September. There is no cost associated to submit for the permits. Initiation should be included in the potential to host a tournament as it was cancelled last season.
- **Table discussion of Tournament play to a future meeting once more information becomes available from Hockey Alberta.**
- Numbers to date are:
 - o U-7 – 18
 - o U-9 – 31
 - o U-11 – 34
 - o U-13 – 45
 - o U-15 – 43
 - o U-18 – 41 with 5 on the waiting list
 - o Currently there are 29 players out for AA/AAA tryouts for the levels U-13, U15 and U-18

8. Referee in Chief: Joe Reynolds

- HA is still figuring out how the clinics will be run. Potential for level 3-6 officials will be run online, however given the current state, level 2 and above will be moved online. It is uncertain how level 1 will be run as they need to be on ice to demonstrate and instruct level 1 refs. It is still uncertain due to Covid when the clinic dates will run.

9. Referee Assignor: Brandy Fisher



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- Nothing to report

10. Level Director: Erick Barba

11. Fundraising Director: Peggie Melnychuk

- Possible to run a 50/50 raffle with an on-line platform. Can be run over a period of days/weeks/months etc. <https://www.charity5050raffle.com/faq>
- Peggie will have a further look into running this. Tina Pollock is willing to help out as she has had experience in running events similar to this in the past.

12. League Representative: Max Rupp

- NAI is asking associations to be prompt on submitting our tiering for levels.
- Edmonton Hockey boundaries updated and grandfathering in.
- <http://www.hockeyedmonton.ca/article/59250>
- <https://cloud.rampinteractive.com/hockeyedmonton/files/2020-21%20Season/2020%20HE%20Elite%20Grand%20Father%20Player%20Declaration.pdf>

13. Ice Coordinator: Tina Pollock

- Has handed in the ice users' agreement to ToD based on last years assessment. If there is any changes that DMHA needs to make has to be given to ToD 10 days prior to changes.
- Calmar ice is not looking positive, Thorsby is willing to give Devon ice as per past use.
- Some changes may need to be made for ice use due to increased cleaning and time in between teams on ice. Dressing rooms should be added into the space for cohort usage. Only members of the cohort are to be allowed into the dressing room. ToD is to sanitize the dressing rooms in between teams.
- Needs to know if we will keep ice spots for the weekends DMHA has traditionally used for Atom and Bantam and Midget tournaments. Dissuasion is to keep the ice times for now and use the ice for extra practice etc, and to let the town know 10 days prior if we are releasing the ice because of no tournaments played.
- NAX has asked for 2.5 hours of ice time, on a Friday or a Saturday if we have ice to give up. Traditionally DMHA has not given ice to NAX.



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- **Town of Devon Dale Fisher unofficial Covid guidelines**

No drop in activities available at this time.

-Hand sanitizer stations and disinfectant wipes will be placed throughout the arena.

-Dividers and distancing floor stickers will be placed throughout the arena.

-50 participant maximum including players, coaches and officials.

-100 spectator maximum in the facility.

-2m social distancing needs to be maintained in the lobby, bleachers, dressing rooms and benches.

-All tables, chairs, benches, toys books etc. have been removed from the lobby to discourage gatherings. The television is also turned off.

-2 dressing rooms per team will be required to maintain social distancing within the rooms.

-Dressing rooms will only be available 20 minutes before scheduled ice time begins, and must be evacuated 20 minutes following ice time conclusion.

-Showers in the dressing rooms will be off.

-Water fountain in the lobby will be turned off.

-Bleacher rows will be reduced to 2 instead of 4. 4 seats must be left empty between people to achieve social distancing. This will reduce our bleacher capacity to between 40-50 individuals/groups.

-Nothing can be left behind by user groups to be stored in the arena.

-Spitting or clearing nose without the use of a tissue are not allowed anywhere in the arena.

-Players are encouraged to arrive at the arena as dressed as possible for their ice use.

-If age appropriate, children should be dropped off and picked up whenever possible.

-1 adult/guardian as a spectator in the arena per participant.

-Sibling should be left at home whenever possible to reduce capacity.

-Any children not participating in on ice activities must remain with parent/guardian at all times.

-1 person allowed in the timekeeper's box at a time.

- UPDATE: regarding the HSL team "Edmonton Ice" has cancelled their request for ice in Devon.

14. Equipment Manager: Brittany Wright and Trisha Way

- Contactless thermometers should be purchased for each team and temperatures checked when they enter into the building. Rainie to look into pricing out a bulk purchase of the thermometers.
- Will keep us updated on timelines of being allowed into the arena and into the storage space.

15. AA/AAA Representative: Jon Morton

16. Evaluations Co-ordinator: Brent Coutu

- Discussion has been about spending the money on evaluation right now may not be the best use of the money and to reinvest that money back into our teams. There may not be any games at all during the year, what would be a better use of our resources? Discussions also about pushing evaluations to later in the year, potentially to October.



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- Discussion: should we even have evaluations due to the uncertainty of game play. If game play is not allowed for this season due to Covid, is it best practice to spend the money on having evaluations for this season? Is it feasible to split the evaluations into two separate weekends to allow for the AA/AAA to return? Let the Atom and Novice players evaluate first.
- Evaluation committee still needs to meet again to further discuss our evaluations for 2020/21. Evaluation committee needs to set a date for further discussion about our evaluations for 2020/21 year.
- **Evaluation Committee meeting is on Saturday August 15th 9:00am.** Please let Brent Coutu know if you would like and invitation to the meeting

17. Website Coordinator: Natasha Kuchirka

18. IP Level Coordinator:

19. Novice Level Coordinator:

20. Atom Level Coordinator:

21. PeeWee Level Coordinator:

22. Bantam Level Coordinator:

23. Midget Level Coordinator:

Closing Discussion: Please let Joanna Parnell know the current email address you wish to use for future correspondence.

Next Meeting Date: August 26, 2020 6:30 PM via Zoom

Meeting adjourned: 9:17 PM