



**Devon Minor Hockey Association
Meeting Minutes**

Date: November 8, 2017
Called to Order: 6:30 pm
Minutes Taken By: Crystal Reimer

In attendance: Jonathan Morton, Kathy Morton, Wayne Wolfe, Crystal Reimer, Steven Kuchirka, Rachelle Morgado, Melissa Price, Travis Shaw, Chris Simonson, Steve Benson, Drew Hiltz, Shan Tebb, Diana Rushfeldt

Item 1: Motion to approve the November 8, 2017 Agenda

Motion made to approve November 8, 2017 agenda by Drew Hiltz
Seconded by Travis Shaw
All in favour

Item 2: Review & Approve the October 3, 2017 Minutes

Motion made to approve October 3, 2017 amended minutes made by Crystal Reimer
Seconded by Chris Simonson
All in favour

Item 3: New Business Arising from Minutes

- 3.1 Hockey Canada concussion policy
- Hockey Alberta and Hockey Canada recognizes the increased awareness of concussions and their potential long-term effects. As a result, Hockey Canada has updated its Concussion Policy, and developed new tools and resources to help everyone BE CONCUSSION SMART!
<https://www.hockeyalberta.ca/concussions/>
 - The DMHA Coach's director will send an email to all head coaches informing them of the Hockey Canada and Hockey Alberta concussion policy and information.

Item 4.1 President Report

- a. Confirmation of benevolent fund - Jonathan will follow up with the founder of the original fund and create a standard for our rules and regulations document to guide the future executives on the policy and processes concerning the benevolent fund.
- b. Initiation affiliation rules – Managers Portal > Player Affiliation:
http://devonminorhockey.com/content/affiliation_under_Section_7.10 “Novice Affiliation say's novice to novice and initiation to novice affiliation only.”
- c. DMHA 50 years – DMHA will celebrate its 50th year as an association this year at our tournaments and have a special banner made and hung in the arena. Steven Benson, Shan Tebb

and Chelsey Long will coordinate efforts to inform the level coordinators of this millstone and ensure each level celebrates DMHAs 50th year at their respective tournaments.

- d. Executive email checks – Coles email has been updated to referee_in_chief.
- e. Executive structure review – table for next meeting
- f. Ref shadows and ref selection
 - DMHA will be training 14 new refs, 3 shadows each equals 42 shadows are needed.
 - The executive will implement a ref shadow incentive program. The program will establish a minimum number of required shadows (5) then once a shadow ref has completed the minimum requirement they will receive payment of \$100.
 - Look at a better process to get the 43 shadows done. Can ref shadows occur during atom 4 and atom 3 games? Brandy will discuss process with Cole.
 - The vice president will follow up with the ref in chief on the ref training requirements e.g. 3 shadow per new ref requirement.
 - Inquire to see if the new refs can shadow in other associations.
 - Concern around completing the ref training within a reasonable amount of time.
 - Discussion around increase games for new ref to be trained at, by adding atom level.
 - Discussion regarding if ref training can occur during tournaments. Need further clarification, from the ref in chief. The vice president to follow up and update the executive at the next meeting.

Item 4.2 Vice President

Steven Kuchirka –

- a. Collecting criminal records checks (CRC) and vulnerable sector checks (VSC) from all team officials, an email went out to reminding team volunteers to complete.

Item 4.3: Past President

Chris Higdon – Absent

Item 4.4: Treasurer

Melissa – budget passed out for review.

Item 4.5: Secretary

Crystal Reimer – formally requested the permit page get reviewed and updated on the DMHA website.

Item 4.6: Coach Director

Travis Shaw –

- Precision Goalie Institute (PGI) came out and held a goalie development session on an open ice slot early November. The session was well received during an afternoon open ice. However, participants are not interested in attending 6:20 am morning ice. Travis will monitor the open ice and if another opportunity to invite PGI to host a second development session can be arranged he will send out a communication to the DMHA goalie families.
- The initiation lead instructors/coaches have all completed the National Coaching Certification Program (NCCP).
- Following up with a couple DMHA teams that still require a team official “volunteer” to complete the Hockey Canada Safety Program (HCSP):

Hockey Canada Safety Program – Level 1, is a four-hour online program referred to as “Hockey University – Online Safety”.

This program is a great introduction to team safety, injury recognition and important information for anyone who wishes to be a team Safety Person. From the Fair Play Code and Code of Ethics, to Safety at the Rink, Injury Management and the Emergency Action Plan, this program gives you the information and confidence needed to be the go-to-person on your team for health, wellness, injury recognition, safe and proper recovery and return to play procedures. The role of the team safety person may be one of the following:

- Coach
- Assistant Coach
- Parent who helps out
- Team Manager

All Hockey Alberta teams must have one (1) person registered to their team that has completed the Hockey Canada Safety Program and be at all games. (Hockey Alberta, 2017)

Item 4.7: Registrar

Rachelle Morgado – Respect in sport for parents and coaches is updated

Item 4.8: Ref in Chief

Cole Matwichuk – Cole requested confirmation on the DMHA guidelines on reimbursing ref’s for clinic cost.

- Returning refs are reimbursed and new refs do not get reimbursed their first year.

Item 4.9: Level Director

Steve Benson –

- a. Steve Benson will follow up with the website coordinator to update the sponsorship bars and logos cost on website
- b. Team jersey sponsors website advertisements have been completed
- c. Novice Level Coordinators - Kristi Baron and Angelina Ritter have volunteered
- d. Team jersey sponsor – Stoby will not be sponsoring DMHA this year
- e. Jersey Sponsorship cost and purpose - table for next meeting.
- f. Adding a drop box to upload CRC and VSC documents too – DMHAs process is to have the criminal records checks and vulnerable sector checks sent directly to the coach’s director or vice president via email or text message from the person who had the CRC and VSC completed.
- g. Adding Medical for and Pledges to the registration process – table for next meeting.
- h. Devon Chrysler will be advertising at our tournaments by parking their vehicles out front

Item 4.10: Fundraising Director

Chelsey Long – distributed all raffle tickets.

Item 4.11: Governor

Drew Hiltz – the 1660 League has changed its name to Norther Alberta Interlock. Please use the www.NAInterlock.com for the 2017/18 season

Item 4.12: Ice Coordinator

Kathy Morton –

- DMHA is now purchasing 1 hour of Calmar ice a week
- League is making use of all the ice
- Calmar has offered Saturday and Sunday ice times that can be purchased for games
- Teams will rotate 2 times a month for the 6:20 am morning ice
- DMHA has 3 out of town ice times a week that will rotate among the teams
- Booking TBA games
- The ice coordinator requested teams notify her of the tournaments they have entered into.

Item 4.13: Referee Assignor

Jon will follow up on getting the shadow box completed to recognize the young man, Damien Rachinski.

Item 4.14: Equipment Manager

Crystal Bernard –

- Distributed blue pucks, puck bags and 6 Jersey bags but will need to go get a couple more bags closer to the end of December when initiation divides into three teams.
- Novice had asked for a goalie stick
- Have not heard from the town in regards to the grant for the dividers but will inquire again

Item 4.15: Website Coordinator –

Chris Simonson – Requested confirmation that all executive members emails listed on the Home tab Executive page are working correctly now.

Item 4.16: Evaluations Coordinator

Darcy Skinner – absent

Item 4.17: Level Coordinator – IP

Vacant – Di Rushfeldt

Initiation Program checkpoint:

Working well:

- The program lays out specific guidelines based on human growth and development to ensure a youngster's start in hockey consists of having fun and learning skills while developing confidence. (Hockey Alberta, 2017)
- The goal is to use the curriculum of the Initiation Program along with Hockey Alberta's standards to build a strong foundation of skills that allow players to enjoy hockey for a lifetime.
- Kids have been grouped based on ability. For example: 4 year old are grouped together focusing on skating; the 5 and 6 year olds are split into stations focusing on various skills.
- Only using blue pucks.
- Many parents have expressed support for the new initiation program to Di Rushfeldt, and the initiation program committee.

Concerns:

- Inquiries were made to the DMHA president requesting the initiation program move from the program design structure into the team design structure sooner. The team design was scheduled to form after xmas; however, the inquiry requested the team design occur before

xmas. In addition, a suggestion for the initiation committee was brought forward to review the duration of the program design structure and phase into the team design structure in the DMHA initiation program guidelines document sooner for next season.

- The initiation program is also experiencing issues around organizing and requesting entrance into tournaments (i.e. festivals/jamborees) due to the program design grouping of all 36 players being listed on one roster.

Next phase of program implementation:

- Coaches and program committee get together to discuss the program plan.
- Initiation committee will provided the parents an update on program direction and insight.
- “Administering the Initiation Program, a minor hockey association must be able to focus on skill development by continually moving players into groups of similar skill levels. This will provide an opportunity for ideal skill development conditions. It has also been identified that players of this age group should not be participating in games that are operated under the official Hockey Canada Playing Rules. Currently those rules restrict any age Division to a properly registered roster that contains a maximum of nineteen players and does not provide the opportunity noted above. This Regulation amendment would provide the opportunity for minor hockey associations to register all of their Initiation players on one listing and operate as a “program” rather than being confined to the same roster requirements as all other groups (atom, peewee, bantam, midget). It recognizes the fact that initiation programs should be playing by different rules and adapting the game to their size and skill level.” (Hockey Alberta, 2017)

Implement the Team Design:

In team design, an instructor or group of instructors is assigned a number of players (a "team") in the early part of the season. The instructional group would then be responsible for conducting the Initiation Program curriculum to their group of players. The player groups would, for the most part, be intact for the season. Ice schedules may have a number of these "player groups" on the ice at the same time but when attending to the curriculum, the players are instructed by the same instructor.

Example: A simple model would be 36 players on the ice with groups of 12 dressed in green, yellow and red. After warming up together, the 12 yellow players would be instructed at their end of the rink by "their" instructor (as would the other colours).

The benefits of this design are:

- Player groups are easier to organize.
- Players form a more intimate identity to a smaller group.
- Players receive consistent instruction from their identifiable leader(s).
- Easy transfer into mainstream hockey where this player group becomes a "team." (Hockey Alberta, 2017)

Item 4.18: Level Coordinator – Novice

Kristi Baron and Angelina Ritter – Absent

Item 4.19: Level Coordinator – Atom

Rob Melnychuk and Shawn Bartoshewski - Absent

Item 4.20: Level Coordinator – Peewee

Tina Genge and Danine Regenwetter – Absent

Item 4.21: Level Coordinator – Bantam

Wane Wolf – no update

Item 4.22: Level Coordinator – Midget

Shan Tebb – Sponsor info from hotel. Shan will work with the website coordinator to add sponsor on to the DMHA website.

Item 4.23: Regional AA Representative

Darcy Skinner – done

Item 5.1: Closing Discussion

Item 5.2: Date of the Next Meeting

December 6, 2017 6:30 pm

Meeting Adjourned: 9:20 pm