



## Devon Minor Hockey Meeting Minutes

**Date:** July 24, 2018  
**Called to Order:** 6:36 PM  
**Minutes Taken By:** Joanna Parnell

**Attendees:** Joanna Parnell, Peggie Millard, Rob Melnychuk, Steven Kuchirka, Ali Whelen, Brad Whelen, Rachelle Morgado, Les Hodge, Teshia Rupp, Pat Nichols, Rainie Gervais, Jacquie Jeffries, Trisha Way, Mitch Way, Melissa Price

### **Motion to approve the agenda:**

- Motion made to approve the July 24, 2018 agenda by Peggie second Ali
- All in favor

### **Review and Approve June 18 2018 Minutes:**

- Motion made to approve the June 26, 2018 meeting minutes by Joanna Parnell, seconded Ali
- All in favor

### **New Business:**

- Patricia Nicol, Economic Development Officer, from town of Devon talk about new arena (Recreation Facility); 2 months ago, Jon Morton spoke with town.
- Synopsis; 1.5 yrs ago, management looked at cost effectiveness of DFA; Green initiatives – tender was sent out for designs for facility on the property across the hwy, 32 acres purchased joint with Govnt AB and ToD,
- Dale Fisher Arena space is tight to expand, retrofit existing DFA as a field house
- ToD created business plan to create 8000 sq ft facility, minor hockey is priority, NAX has been contacted as well to kick start initiative.
- In order to do this, land development needs to start; sponsorship – nothing solid,
- No tax implications to tax base

### **Reports:**

#### **1. President:** Steven Kuchirka

##### **a. Evaluations update:** Brad Whelen

- needs ice times from Kathy; reached out to Brent Coutu to be a part of committee, posting rules about how evaluations will be run to the membership, documents are in dropbox,
- volunteer schedule, coaching list, piny runner, running boxes



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- meet with Mitch and Adriana next week, have evaluations schedule etc finalized by next Meeting
- b. Financial Review** – done by Raine Gervais and Jacquie Jeffries
  - small recommendation about tracking expenses from tournaments from year to year; how its accounted for recording revenues and expenditures
  - recommendation to document financial decisions in the minutes to reflect our financial position on a monthly basis, opening balance, revenue/expenses, closing balance  
ie: **opening balance as of (date) \$XXXXXX**
    - Revenue:
      - registrations
      - sponsorships
      - misc
    - Expenses:
      - Wages paid put (ref, treasurer, ice coord, ref assignor, ref in chief, etc...)
      - Reimbursed expenses (summary)
      - Ice costs**Closing balance as of (date) \$XXXXXX**
    - create a yearly budget for operating and for fundraising
    - review honorariums yearly and document in the minutes how much \$, frequency, what was paid out as well as phone/internet costs with a motion and vote for approval
- c. Movement of players** from level to level
  - Motion to adopt the proposed changes made by Steven Kuchirka, Rachele seconded
  - All in favour

**2. Vice President:** Ali Whelen

**3. Past President:** Jonathon Morton - not in attendance

**4. Treasurer:** Melissa Price

- Expenses to accounting firm matrix \$6195
- Ramp licensing fees \$455.70
- Recommendations for benevolent funds – max of \$250; criteria apply for kidsport or jumpstart program if accepted first, provide documents to prove acceptance; Joanna to develop or plan benevolent fund wording criteria for receiving etc...



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- Honorariums: treasurer and registrar, ref in chief, time frame of payment (ie Sept-March), \$50 to registrar for phone/data bill – Tabled to next meeting

### 5. **Secretary:** Joanna Parnell

- Will look into wording for the benevolent fund and the process in which to garner access

### 6. **Coach Director:** Rob Melnychuk

- Has receive 8 emails for head coach, some from individuals, Bret Waters who is no longer in DMHA have approached Rob to coach; number of applications at this time are 1-IP, 1-A, 3-PW, 2-B, 0-M,
- Interviews to happen before August 10<sup>th</sup>
- Committee is Coach's director, President, Vice, maybe Evaluations chair

### 7. **Registrar:** Rachelle Morgado

Registration totals so far – 207, down by 40 so far

- IP – 13 (2014 = 1; 2013/12 = 12)
- Novice – 33 (2011 = 16; 2010 = 17)
- Atom – 47 (2009 = 18; 2008 = 29)
- PeeWee – 43 (2007 = 28; 2006 = 29)
- Bantam – 34 (2005 = 19; 2004 = 15)
- Midget – 37 (2003 = 16, 2002 = 13; 2001 =8; 12-13 release waivers have been submitted)

### 8. **Referee in Chief:** Cole Matwichuk – not in attendance

### 9. **Level Director:** Steve Benson – not in attendance

### 10. **Fundraising Director:** Peggie Melnychuk

- Met with Chelsey had a zip drive with information;
- If we go with travel vouchers (done two years now), need to get moving with it now;
- Steve Benson to talk to Devon Dealership about donation/sponsor a prize, Social media call out for ideas for prize items, teams named on RAMP for the sponsorship on name bars – tabled until Steve Benson is back



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- DMHA dance idea discussed
- Oilers 50/50
- Casino night above and beyond travel voucher Rachelle will get some details

### **11. League Representative:** Les Hodge

- 400 stickers - \$88 banner \$160 from Brandx.ca \$224 was donated from Devon Christian School; Motion made to approve and purchase helmet stickers and banner from donation made by Les Hodge, seconded by Joanna
- Nothing from NIX about tiering for the year as a starting point; set up by July 25 2017, needs to get done before next meeting in August
- Reach out to Drew Hiltz about timeline

### **12. Referee Assignor:** Brandy Fisher – not in attendance

### **13. Ice Coordinator:** Kathy Morton – not in attendance, sent report in via email, Rachelle Morgado reporting in lieu

- Added blackout date December 31, 2018
- Ice user meeting went well, all blackout dates and tournament dates were passed along, Barons gave out dates for their tryouts/exhibition/league games and playoff dates
- NAX is looking for 4 game dates for showcase games, DMHA will work with them throughout the season to accommodate
- Figure skating carnival is March 16, 2019, will work together to see if some Friday nights can be used for tournaments
- Earlier ice times on Mondays and Wednesdays until October 12, and Tuesdays 20 minutes earlier for the season
- Moving forward, has gotten town approval will only have to provide 5 day's notice for ice returns during playoffs only
- Will start to work on the schedule for the season
- Needs proposed tiering to start the schedule

### **14. Equipment Manager:** Trisha Way

- Got a key given to her from Wayne Wolfe. Is thinking about getting a new key cut
- Has not yet gone in to take stock of jerseys in room. Will take stock of the pinyos.

### **15. AA Representative:** Jonathon Morton – not in attendance



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### 16. Evaluations Committee:

- Adrianna, Brent Coutu, Ali Whelan, Steven

### 17. Website Coordinator: Natasha Kuchirka – not in attendance

- Add on the RAMP site that respect in sports guidelines have changed and now needs to be updated every 4 years past 2012, email out that this needs to be completed before evaluation start in September

### 18. Level Coordinators: TBD

#### **Teshia Rupp** report on Novice Major/Minor program

- Hockey Canada is making major changes to the novice program across Canada, many provinces have already implemented changes, will provide a provide a program that will be most effective and successful within the community
- moving forward work with other small communities to provide fun games that are engaging and successful for all children
- Major novice will be for children born in the year 2010 and will follow the full ice interlock league as in the past
- 2 major teams that will evaluate in September and tiered within the interlock, two teams dependent on registration numbers
- Minor program will consist or the 2011 children and follow the new guidelines set out by Hockey Canada
  - o Blue pucks required, half ice dividers
  - o No score keeping or score sheets
  - o Game times depend on ice slot and availability; warm-up is 3-5 minutes, games can be 2 25-minute halves or what ice slot is available
  - o Shoot out at the end of game if ice time is available and coaches agree, each team member has a chance to shoot on the goalie
  - o Games will be 4 on 4 with a goalie, depending on numbers, may be 3 on 3
  - o Novice Minors will be split into two teams each playing at either sides of ice and will try to match games with opposing teams of similar abilities
  - o No face offs; one face off will be at the beginning of the game
  - o Penalties – as taken off the Hockey Canada Website
  - o Tournaments – options are minor has own tourney the same weekend as IP as they will need the ice dividers, Novice Major have own tournament over 2 days



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**Closing Discussion:**

**Next Meeting Date:** August 21, 2018 6:30 PM

**Meeting adjourned:** 9:27 PM